



**GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF FINANCIAL SERVICES  
DEBTS RECOVERY TRIBUNAL  
COIMBATORE**

Jawans Bhavan,  
2<sup>nd</sup> & 3<sup>rd</sup> Floor, 27, T.B. Road,  
Coimbatore - 641 018

**F.No.DRT/CBE/e-DRT/2018**

**Dated 23.01.2019**

Sub : Furnishing of details in the "Fact Sheet for Application Filing at DRT  
(OA/SA)" for implementation of e-DRT project – reg.

Sir/Madam,

I am directed to intimate that e-DRT project in all DRTs/DRATs is being implemented on top priority by the Ministry of Finance. In this connection, DRAT Allahabad, which is the nodal DRAT for implementation of e-DRT project in all DRTs/DRATs, has framed a "**Fact Sheet for Application Filing at DRT (OA/SA)**" which is required to be furnished by the applicants at the time of filing of new OAs/SAs, other applications, Appeal etc., for entering these details in the e-DRT system for registering the new cases.

In compliance of above directions of the Ministry of Finance, I am directed to intimate to the all concerned that at the time of filing of new OA, SA, Other Application and Appeal etc., the details as sought in the "**Fact Sheet for Application Filing at DRT OA/SA**" (copy annexed herewith) are required to be furnished by the applicants for entering these details in the e-DRT software for filing and registering of new OA, SA, Other application, Appeal etc. in the e-DRT system.

This is issued as per the directions of Ministry of Finance and with the approval of Hon'ble PO.

  
(M.S.SALIL)  
Registrar

To

1. The President, DRT Lawyers Association, Coimbatore.
2. The Liaison Officers of all banks/financial institutions.
3. Notice Board.
4. DRT Coimbatore website.

|          |  |   |      |     |      |     |
|----------|--|---|------|-----|------|-----|
|          | CIN or Foreign Company Regn No.                      |   |      |     |      |     |
|          | Company PAN  |   |      |     |      |     |
|          | Company Address                                      |   |      |     |      |     |
|          | <b>Promoters Director(s) (if more, attach sheet)</b> | <table border="1"> <tr> <td>Name</td> <td>DIN</td> </tr> <tr> <td>Name</td> <td>DIN</td> </tr> </table> | Name | DIN | Name | DIN |
| Name     | DIN  |   |      |     |      |     |
| Name     | DIN  |   |      |     |      |     |
| <b>b</b> | <b>In case of Society</b>                            |   |      |     |      |     |
|          | Society Name   |   |      |     |      |     |
|          | Society Registration No                              |   |      |     |      |     |
|          | Date of Registration                                 |   |      |     |      |     |
|          | Society PAN  |   |      |     |      |     |
|          | Society Address                                      |   |      |     |      |     |
| <b>c</b> | <b>In case of HUF</b>                                |   |      |     |      |     |
|          | Full name  |   |      |     |      |     |
|          | Father or Husband Name (KARTA Name)                  |   |      |     |      |     |
|          | Date of birth  |   |      |     |      |     |
|          | *PAN No.   |   |      |     |      |     |
|          | Address  |   |      |     |      |     |
| <b>d</b> | <b>In case of Individuals</b>                        |   |      |     |      |     |
|          | Full Name and Father or Husband Name                 |   |      |     |      |     |
|          | PAN No.  |   |      |     |      |     |
|          | Date of Birth  |   |      |     |      |     |
|          | Address  |   |      |     |      |     |
| <b>d</b> | <b>In case of Partnership</b>                        |   |      |     |      |     |
|          | Full name and father/husband name                    |   |      |     |      |     |
|          | *Partnership Firm PAN.                               |   |      |     |      |     |
|          | Date of Birth  |   |      |     |      |     |
|          | Address  |   |      |     |      |     |
| <b>f</b> | <b>In case of Proprietorship</b>                     |   |      |     |      |     |
|          | Firm Name  |   |      |     |      |     |
|          | *Proprietorship Firm PAN                             |   |      |     |      |     |
|          | Address  |   |      |     |      |     |
|          | Partner's Details (Partner 1, Partner 2)             | Attach sheet (Name, address)  |      |     |      |     |
| <b>g</b> | <b>In case of Trust</b>                              |   |      |     |      |     |
|          | Trust Name   |   |      |     |      |     |
|          | *Trust PAN   |   |      |     |      |     |
|          | Address  |   |      |     |      |     |
|          | Trustee Details (Trustee 1, Trustee 2.....)          | Attach sheet (Name, Address)  |      |     |      |     |
| <b>4</b> | <b>Property Details</b>                              |   |      |     |      |     |
|          | <b>Select Assets Type</b>                            | Movable/Intangible  |      |     |      |     |



**Fact Sheet for Application Filing at DRT/DRAT  
(OA/SA/Other Applications/Appeals etc.)**

|                |   |  |
|----------------|---|--|
| <b>Sl. No.</b> | <b>Note: Please Tick appropriate Option and provide details in the corresponding column only.</b> |  |
| <b>1</b>       | <b>Select Area Jurisdiction</b>   | <b>Police Station/District/Taluka</b>  |
|                | State Name  |  |
|                | District Name   |  |
|                | Taluka  |  |
|                | Police Station Name   |  |
|                | Suit Amount   |  |
| <b>2</b>       | <b>Particulars of Applicant</b>   |  |
|                | <b>Select Application</b>   | <b>Bank/ARC/Institution</b>  |
| <b>a</b>       | <b>In case of Bank</b>  |  |
|                | IFSC Code   |  |
|                | Authorised Officer Name   |  |
|                | Mobile No   |  |
|                | Email ID  |  |
|                | <b>Bank Head Office Details</b>   |  |
|                | Head Office Code  |  |
|                | Mobile no   |  |
|                | Email ID  |  |
|                |   |  |
| <b>b</b>       | <b>In case of ARC</b>   |  |
|                | ARC code  |  |
|                | Address for serving all Notices   |  |
|                | Details of Authorised Person Details  | Name :<br>Address:   |
|                |   |  |
| <b>c</b>       | <b>In case of Institution</b>   |  |
|                | Institution Name  |  |
|                | Authorised Person Name  |  |
|                | Mobile Number   |  |
|                | Email ID  |  |
|                | Address for Serving all Notices   |  |
|                | State   |  |
|                | District  |  |
|                | Pin Code  |  |
|                | Head Office Name  |  |
|                | Address of Head Office  |  |
|                | Mobile Number   |  |
|                | Email ID  |  |
|                | Pin Code  |  |
| <b>3</b>       | <b>Defendant Details</b>  |  |
|                | <b>Select Borrower Type</b>   | Company/Cooperative Society/HUF/<br>Individual/ LLP/Partnership Firm/<br>Proprietorship Firm/Trust |
| <b>a</b>       | <b>In case of Company</b>   |  |
|                | Company Name  |  |



| Asset Type → Movable → |  | Security Interest Type                     | Hypothecation / Other |
|------------------------|--|--|-----------------------|
| <b>i.</b>              | <b>Types of Security</b>                                       | Vehicle/Inventory/Receivable/ Equipment    |                       |
| <b>a</b>               | <b>If Vehicles</b>   |  |                       |
|                        | Type of Vehicle  |  |                       |
|                        | Year of Vehicle  |  |                       |
|                        | Make of Vehicle  |  |                       |
|                        | Model of Vehicle   |  |                       |
|                        | Vehicle VIN/Serial Number                                      |  |                       |
|                        | Registration Number  |  |                       |
|                        | Engine Number  |  |                       |
|                        | Chassis Number   |  |                       |
| <b>b</b>               | <b>If Inventory</b>  |  |                       |
|                        | Description of the Security                                    |  |                       |
|                        | Registration No of the Security                                |  |                       |
| <b>c</b>               | <b>If Receivable</b>   |  |                       |
|                        | Description of the Security                                    |  |                       |
|                        | Name of Debtor (Full details including Contact Person Address) |  |                       |
| <b>d</b>               | <b>If Equipment</b>  |  |                       |
|                        | Description of the Security                                    |  |                       |
|                        | Registration No of the Security                                |  |                       |
| <b>ii.</b>             | <b>Immovable Property</b>                                      |  |                       |
|                        | Select Sub Property Type                                       | Plot/Dwelling Unit                         |                       |
| <b>a</b>               | <b>Plot Unit</b>   |  |                       |
|                        | Evaluated Price  |  |                       |
|                        | Nature of Property   |  |                       |
|                        | Plot ID Number   |  |                       |
|                        | Survey No. /Gat No. etc.                                       |  |                       |
|                        | Full Address   |  |                       |
| <b>b</b>               | <b>Dwelling Unit</b>   |  |                       |
|                        | Evaluated Price  |  |                       |
|                        | Nature of Property   |  |                       |
|                        | Plot ID Number   |  |                       |
|                        | Survey No. /Gat No. etc.                                       |  |                       |
|                        | Full Address   |  |                       |
| <b>5</b>               | <b>Documentation Filing</b>                                    |  |                       |
|                        | Documents attached as per Index Page                           |  |                       |
|                        | <b>Payment Details</b>   |  |                       |
|                        | Select Payment Mode  | Bank Draft/Indian Postal Order/Bharat Kosh |                       |
| <b>a</b>               | <b>If Bank Draft</b>   |  |                       |
|                        | Bank Branch Name   |  |                       |
|                        | DD Number  |  |                       |



|          |                       |           |                    |
|----------|-----------------------|-----------|--------------------|
|          | DD Date               |           |                    |
| <b>C</b> | Amount in Rs.         |           |                    |
| <b>b</b> | If Postal Order (IPO) |           |                    |
|          | Post Office Name      |           |                    |
|          | IPO Date              |           |                    |
|          | Amount in Rs.         |           |                    |
| <b>C</b> | If Bharat Kosh        |           |                    |
|          | Transaction No.       |           |                    |
|          | Transaction Date      |           |                    |
|          | Amount in Rs.         |           |                    |
|          | Payment on Account of |           |                    |
|          | DDO Code and DDO Name |           |                    |
|          | Challan No.           |           |                    |
|          | Submitted by (Name)   | Signature | Date of Submission |